



MOS Newsletter

News and Information from the Maryland Orchid Society

December 2025



December 18, 2025

Meeting Holiday Party

Submitted by Kathi Jackson, Refreshment Chair

Our December meeting on the 18th is our annual Holiday Party. MOS will supply several trays of sandwiches. Everyone is encouraged to bring a dish (appetizer, main, side or dessert) to share.

Please email to Kathi at

refreshments@marylandorchids.org by December 16 with what you plan to bring, so I have an idea of what will be coming. Thanks so much!

Plants for Sale at this Meeting see page 4

Note January Meeting Change

January 29 MOS Monthly Meeting

Welcome our Speaker from China

[Wenqing Perner - American Orchid Society](#)

happy holidays



NOTICE:

If the Snow Emergency Plan is in effect in Baltimore County or City the in-person meeting will be cancelled.

CHART - Snow Emergency Plans

A Zoom link is provided in the Meeting Announcement. You can still earn a show table point by submitting pictures to the VST Coordinator the prior Wednesday.

President's Message

The holiday season has begun. We have already had our delicious fill at Thanksgiving meals with family or friends.

A little additional reflection of November, a

fabulous month for the Maryland Orchid Society, with two events. First, our successful Annual Auction. Then our monthly meeting with a thoroughly engaging presentation by Beth Davis of Waldor Orchids. We all learned something new about repotting, and I think Todd's heart rate has finally calmed down.

A few highlights from our auction

Best Auction to date based on gross revenue. 92 bidders/buyers were registered and 85 making purchases.

For almost the whole auction all the chairs were occupied. The auction yielded highest Gross Revenue although profit margins were down for purchased plants.

MOS members donated incredible quality and diversity of plants this year both for auction and instant sales. We had a total of 615 lots available to sell versus 439 last year. Regrettably, we sold only 542 lots. We will sell residual plants at December's meeting.

The instant sales opened at 11:30 and 50-60% were sold before the auction started at noon. Joseph Francis (NCOS) is the highest yielding donor this year.

Thank you, to all who made this year's auction a huge success..

Our December meeting will be on 18th and is our annual holiday party. The focus on this meeting is to enjoy the comradery of our fellow orchidists.

No Zoom on December 18 and all who can attend are encouraged to come in person.

We will have our show table, and sale of residual plants from our auction. The library will be open members should seek this out and take advantage of one of the best Society Libraries.

Education corner will take a break in keeping with the holiday celebrations.

Kathi Jackson is coordinating the food for the party and would be delighted to have donations of entrees, side dishes, salads or desserts. Let her know what you are bringing at

refreshments@marylandorchids.org.

Looking forward to January, with our outreach exhibit to occur at the Rawling Conservatory starting January 22-25, 2026. Rawlings Conservatory Exhibit is coordinated by Activities Chair John Heinbokel.

The monthly meeting will be held on the last Thursday of the month. Thursday January 29, 2025. Our speaker will be Wenqing Perner whose topic is "Pleione - Enchanting Mountain Nymphs".

See you at the party and enjoy the Holidays.

Calendar of Events 2025-2026

2025

December 18 MOS Monthly Meeting Holiday Party

2026

January 22-25 Rawlings Conservatory Exhibit

Jan 22 – Plants received

Jan 23-25 Volunteers needed to chat with visitors

Jan 25– Plants retrieval

(Show Table Points Awarded to Orchid Loaners)

January 15 MOS Board of Trustees Meeting Zoom

***January 29 MOS Monthly Meeting* Note Change**

January 31 Paph Forum

February 19 MOS Monthly Meeting

Mar 3-8 MOS Show @ Timonium Fairgrounds

3 (Tu) - Staging set-up (volunteers needed)

4 (Wed) – Set-up exhibits

5 (Th) – AOS Judging; Preview Sale 3-6 PM
(clerking volunteers needed)

6 – 8 (Fr-Su) – Show open to public
(hospitality volunteers needed)

8 (Su) –Tear Down 6 PM (volunteers needed)



March 19 MOS Monthly Meeting

Mar 26—29 SEPOS Away Show

Mar 26 – Set-up (Plants and Designers Needed)

Mar 29– Tear-down

(Show Table Points Awarded to Orchid Loaners)

April 11 Spring Workshop



ORCHID WORKSHOP **MARYLAND ORCHID SOCIETY**

SATURDAY • APRIL 11, 2026

9:30 A.M. - 12:30 P.M.

Woodbrook Baptist Church • 25 Stevenson Lane • Baltimore, MD 21212

INTRO, CULTURE, CARE, POTTING DEMO

Admission is \$10 per person and includes snacks.

The workshop is open to the public.

Walk-Ins Welcome but **RESERVATIONS REQUESTED**

Please RSVP to activities@marylandorchids.org by April 3, 2026, to reserve your space(s).

..... Cut here and return lower portion with your payment.....

Make checks (\$10 per person) payable to Maryland Orchid Society

Mail to: Activities, 2 Norris Run Ct., Reisterstown, MD 21136

NAME(S)	
EMAIL	
PHONE	

April 16 MOS Monthly Meeting

April 25 NCOS Annual Auction & Sale

May 21 MOS Monthly Meeting

June 18 MOS Monthly Meeting

July 23 2026 Board of Trustees

Meeting In Person

November 14, 2026 MOS Annual

Auction



January 31, 2026 The 46th Annual NCOS Paphiopedilum Forum

8:30 AM-4:30 PM Showcase expert speakers, an unparalleled selection of Paphiopedilum and Phragmipedium plants for sale by leading vendors and NCOS members, an extensive show table featuring slippers in bloom, ribbons and rosettes for outstanding show plants, door prizes, a silent auction and American Orchid Society judging. **45th Annual Paphiopedilum Forum | National Capital Orchid Society**



The Paphiopedilum Forum, hosted by the National Capital Orchid Society, is one of the oldest annual events in the United States devoted entirely to slipper orchids.

The 46th Annual NCOS Paphiopedilum Forum will showcase expert speakers, an unparalleled selection of Paphiopedilum, Phragmipedium and Cypripedium plants for sale by leading vendors and NCOS members, an extensive show table featuring slippers in bloom, door prizes, silent auction and AOS judging.

SPEAKERS

Wenqing Perner, "Cypripedium of China and Their Cultivation"

Graham Ramsey, "How I Grow My Phragmipediums"

Dave Sorokowsky, "Novelty Paphiopedilums"

VENDORS

Hengdian Mountains Biotechnology Ltd. (Wenqing Perner)

Monster Island Orchids and Tropical Plants (Frank Cervera)

Jeff Morris

Paph Paradise (Dave Sorokowsky)

Sunset Valley Orchids (Tim Culbertson)

Woodstream Orchids (Bill Goldner)

PLANT EXHIBITION INFORMATION

An extraordinary feature of the Paph Forum's is the large variety of blooming slippers on the exhibit table. Attendees are encouraged to bring in blooming slipper orchids for display. Special prizes are drawn for registrants who bring show plants. The Paph Forum is an AOS-sanctioned event, all plants exhibited will be considered for AOS judging.

EVENT REGISTRATION BEGINS DECEMBER 1

\$78–NCOS Member, in-person

\$40–Virtual

In-person registration includes box lunch, snacks, beverages and a door prize ticket. More information will be available as we get closer to open registration. Thank you!

REGISTRATION OPENS EARLY DECEMBER

Location [North Chevy Chase Christian Church](#)

[8814 Kensington Parkway](#)

[Chevy Chase, Maryland 20815](#)

Rawlings Exhibition Jan. 22-25, 2026 contact John activities@marylandorchids.org

John Heinbokel; Chair, Activities Committee

Jan 22 – Plants received

Jan 23-25 Volunteers needed to chat with visitors

Jan 25– Plants retrieval

Community: This is a great service opportunity for us to share our knowledge, skills, and enthusiasm with other (potential?) orchid growers in the community.

MOS: While we're reaching out, we can promote our upcoming March show at the Fairgrounds and recruit new members for the society.

Self: There are actually several benefits here.

Display Practice: This is an opportunity to begin grooming your plants for display, a skill that will pay off during the AOS-sanctioned shows later in the year.

Show Table Point: Plant contributors earn a participation point for new orchids next September.

Just Plain Fun: Schmoozing with fellow orchid enthusiasts is such a kick! It's probably the best opportunity we have all year to just chat up our passion for orchids with like-minded folks.

If you are interested in volunteering plants and/or time, we'll be setting up Thursday morning (22 Jan) and staffing the display 11am – 3pm on Friday and 10am – 4pm on Saturday and Sunday. Email John

(activities@marylandorchids.org) if you want to sign up or have any questions



MOS Welcomes the following new members



Anne Absalom
Sarah Hedeau
Christine Simmons

Jill Allen, Membership Chair

Education Corner Schedule and Topics



Education Committee, Chris Zajac or Arne Schon

Any MOS member may volunteer to present a topic with basic, practical content for the novice grower: a 15-minute presentation followed by a 15-minute Q and A session. Topic suggestions welcome!

The education corner runs 7:15 to 7:45 p.m.
Dec 18 No Education Corner

Miscellaneous Meeting Information Vincent Russo, Hospitality Chair

There were 53 in attendance in person and 8 on Zoom at the November meeting.

Door prizes:

1. Bct. Taiwan Mermaid
2. C. Maxima

Door Prize winners:

1. Wanda Khun
2. Eric Wiles



Auction Plants:

1. Habenaria Regnierii
2. Phrag. Irina Ramos
3. C. Tropical Sunrise x Bc. Richard Mueller
4. Plumeria Branch
5. Plumeria Branch
6. Dragonfruit Plant

Auction Winners:

1. Diane Elam
2. Larry Desiani
3. Nicole Halperin
4. Kathleen Spicer
5. Clark Riley
6. Eric Wiles

Virtual Show Table November 20

8 Exhibitors, 16 Plants, 8 Zoom Attendees submitted by Mai Conaway



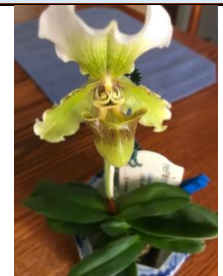
Cattleya Gertrude Hausermann
"EFG"
Bruce Cohen



Slc Seagull's Apricot x Slc
'Harford's Elmwood' 4N AM/AOS
Suzanne Gaertner



Pyp Mendenhall 'Hildos' FCC/AOS
Judith Shapiro Adamson



Paphiopedilum Pirate Spice x
fairrie anum
Monica Sparber

Auction Wrap Up, Thank You Plant Donors & Volunteers

Save the Date for Next Year: November 14, 2026

Auctioneers Clark Riley, Mai Conaway, Eric P. Wiles, DVM, Sarah Hurdel

Plant Donors Joseph Francis, Aaron Webb, Robert C. Travers, Sarah Hurdel, David Smith, Mai Conaway, Christopher Zajac, Robert B. Brundrett, Robert M. Johnston, Eric P. Wiles, DVM, Arne Schon, Kevin McIntosh, Evelyn Welbaum, Fay Citerone. National Capital Orchid Society, Luis Molina, Joel Graham, Maryland Orchid Society, Jonathan Coppola, Carol Allen, Brenda Logan, Robin Neukam, Joy Marlowe, Laura Sobelman, Diane Elam, Sarah L. Spence

Vendors Carmela Orchids, Lehua Orchids, Orchids by Hausermann, Tropical Orchid Farm. Profit margins were down across the board in 2025.

Awesome Volunteers Robin Neukam, Chris Zajac, Sarah Spence, Jonathon Coppola, Fay Citerone, Brenda Logan, Aaron Webb, Mai Conaway, Laura Sobelman, Eric Wiles, Joy Marlowe, Sarah Hurdel & Gary Smith, Diane Elam, John Heinbokel, Lauren Lankford, Todd Jackson, Kathi Jackson, Nicole Halperin, Jos Venturina, Robert Cochrane, Valerie Lowe, Larry Desiano, Clark Riley, Ernie Drohan, Wanda & Alex Kuhn, Patricia Schiavi, Suzanne Gaertner, Joseph Hemsley Hamilton, Bob & Susan Travers

Breakfast Snacks & Lunch Fay Citerone, Nicole Halperin, Jos Venturina

Results The 2025 auction set a new record for gross revenue. 524 out of 615 lots were sold. Unsold lots were reclaimed by donors or housed in a greenhouse for future. Potting mix supplies are saved for future potting clinic. There were two less buying patrons in 2025 than in 2024.

We wish to extend our heartfelt thanks to all who made this year's auction a huge success.

Thank you to our Patrons who participated in spite of current difficult economic times.

Gratitude to our Regional Donors for your outstanding plants and materials!

Thank you to our members who rose to the call and provided incredible diversity from your collections.

Thank you to all the volunteers, your dedication, knowledge and individual efforts consistently yield a quality, welcoming, successful auction for the benefit of our Society.



Photo Credit: Sarah Hedeane (NCOS President) and Stephanie Hedeane

Some of the plants for sale at the December 18th meeting. Bring a Box! Pay Brenda after she has enjoyed the Party.

Gomesa crispa
Laelia anceps
Rhyncattleanthe Bouton d'Or 'NN'
Paphiopedilum Rosy Egret
Phalaenopsis Younghome Sunkist
Bulbophyllum biflorum

Paphiopedilum Hsinying Bean
Zygoneria Sweet Jade
Dendrobium kingianum
Coelogyne bracteosa 'Harford'
Cirrhopetalum pulchellum
Bulbophyllum lasiochilum

Bulbophyllum sp. 'Like Caudatum'
Rhyncholaelia Aristocrat 'Waldor'
Phragmipedium Hat Creek
Cattleya Astri 'Select'
Paphiopedilum Makull



Too heavy, 60 pounds plant.

Cleaning up this miniature plant is a pain in the @\$\$.

Jos Venturina

Bulbophyllum fletcherianum, the tongue orchid, Fletcher's bulbophyllum or Spies' bulbophyllum, is a rare orchid native to southern New Guinea.

C. bowringiana blooming November 5th. It has 11 inflorescences with at least 9 flowers each. Jos Venturina. *Cattleya bowringiana* is an orchid species identified by O'Brien in 1885. Belize and Guatemala are the home to this medium to large sized, hot to warm growing lithophyte found at elevations of 210 to 900 meters on rocky cliffs near fast moving streams in a humid atmosphere. [ORCHIDS Magazine](#)



Clark's Corner The Crazy Things We Do for Orchids Clark Riley

Orchid growing is not necessarily a hobby for the sane. We go to great lengths to find that special plant, sometimes VERY great lengths. This year, the Redland Orchid Festival was held at the Fruit and Spice Park in Redland, Florida, 30 miles south of Miami. It is one of the largest gatherings of vendors in the U.S. — over 70 nurseries from around the world. I had a wish list of 5 orchids I wanted. It was doubtful that I could get them, but this was my best chance. So off I went, Friday, October 17:

2:00a.m. Wake up at home to leave on time.

3:00 Leave for BWI airport

4:00 Arrive BWI

6:00 American Airlines flight to Miami. I use TSAPre to avoid gate delays. To an orchid event, I take the largest luggage that classifies as carry-on to avoid baggage claims — and lost luggage.

8:00 Arrive MIA airport. This is a HUGE airport, but the people movers are pretty efficient and well marked. I was in my rental car in about half an hour.



9:30 a.m.–3:30 p.m. The Redland Festival. I had purchased an early admission ticket online to get first choice of plants. I met about a dozen people I've worked with over the years and exchanged contact information with many others. I was able to find 3 of the plants on my wish list and got good contact information for the other 2, so it was a great success. Thanks to Jos for spotting me in a video taken in the American Orchid Society tent! You can see the carry-on that was filling up with orchids. Eventually, I added 30 new species and hybrids. The Fruit and Spice Park is run by the Dade County Parks department and features a wide variety of tropical fruit trees. You're not allowed to pick from the trees but encouraged to gather as many as you want from the ground. I got my fill of carambolas (star fruit).

5:30 Returned to MIA and turned in the rental car. Got a good dinner in the airport. I had expected TSA delays with a carry-on stuffed with orchids, but it sailed through without comment.

9:00 p.m. American Airlines flight back to Baltimore, returning home a little after midnight.

All in all, it was a very productive 22 hours. The next temptation would be the Tamiami Festival in Miami January 16. Would I do the trip again? It was exhausting and exhilarating at the same time and there will be a couple of critical vendors there who weren't in Redland. We'll see.



AOS Corner Submitted by Valerie Lowe, AOS Representative LOCAL AOS NEWS

The NCJC will be meeting at the Saint James United Methodist Church, 12470 Old Frederick Rd., Marriottsville, MD 21104. AOS Judging will start at noon. Everyone is welcome to come, whether you have plants you want considered for an

Orchid Society American.

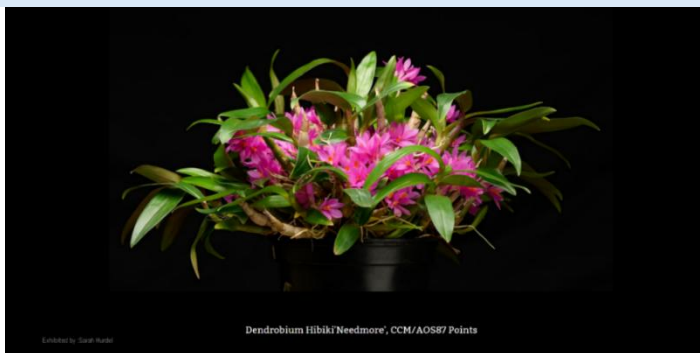
December 6

March 5, 2026 MOS Show in the Cow Palace of the Timonium Fairgrounds

The National
Capital Judging
Center

MOS Members Recent Awards

Dendrobium Hibiki 'Needmore', CCM/AOS 87 Points
Exhibited by Sarah Hurdel
NCJC Monthly Judging 9/6/2025



Exhibited by Sarah Hurdel

Dendrobium Hibiki 'Needmore', CCM/AOS87 Points



Exhibited by Sarah Hurdel

Pectabenaria Western Tanager 'Lemony', AM/AOS83 Points

Pectabenaria Western Tanager 'Lemony', AM/AOS 83 Points

Exhibited by Sarah Hurdel
NCJC Monthly Judging 9/6/2025



Paphiopedilum henryanum 'Olympic', AM/AOS82 Points

Paphiopedilum henryanum 'Olympic', AM/AOS 82 Points
Exhibited by Jason Gebbia
NCOS Annual Show 9/19/2025



Save The Date
Join Us for this Online Event

Orchid Culture Day
Sunday, January 25, 2026

This Event is Recorded for all Registrants to View at their Leisure

step Into the World of Slippers

4 Guest Speakers
4 Great Topics

Door Prizes!
 Must be online day of event to be eligible

Only \$40 USD

11 a.m. — 4 p.m. EST

MESSAGE FROM THE AFFILIATED SOCIETIES COMMITTEE CHAIR

Have a favorite orchid? Mine is the Slipper Orchid (*Paphiopedilum* & *Phragmipedium*)... Want to learn more about these delicate, yet hardy, majestic and BEAUTIFUL Genera, SAVE THE DATE (Sunday – January 25th, 2026) for AOS Orchid Culture Day!! Four (4) Guest Speakers with Great Topics and Door Prizes from 11AM to 4PM!!

Webinars - Coming Attractions!

REGISTRATION IS EASY www.aos.org/webinars
 Cannot make it on the scheduled date and time? No need to worry.
 Register now and view on your time schedule.
 Send Your Greenhouse Chat Questions and Photos to: greenhousechat@aos.org
 Greenhouse Chat webinars are recorded and summarized by topic for future viewing.

When	Nov. 04, 2025 Tuesday 8:30 pm EST	Nov. 12, 2025 Wednesday 8:30 pm EST	Winter Break	Jan. 08, 2026 Thursday 8:30 pm EST
Topic	Greenhouse Chat Orchid Q & A Answers to your questions about all things orchid. Send in your Photos and Questions by Nov. 01	Greenhouse Culture and Technology Tips for growing in a greenhouse. Learn about technology to help you grow better.	Choose Your Topic From Our Library of RECORDED WEBINARS	Greenhouse Chat Orchid Q & A Answers to your questions about all things orchid. Send in your Photos and Questions by Jan. 05
Presenter	Ron McHatton AOS Chief Education and Science Officer	Manny Aybar Accredited AOS Judge, Orchid Grower, Frequent Guest Speaker	Expert Growers, Conservationists, AOS Judges, Hobbyists, and more!	Ron McHatton AOS Chief Education and Science Officer

Webinar announcements are posted on the AOS website,
 on Facebook and Instagram,
 and in the AOS Corner of your Affiliated Society's newsletter.

Use the
WEBINAR
Display
Filter

Seasonal Orchid Care: [Monthly Checklist for November and December - American Orchid Society](#)

Novice

1. V. (Somthawil x Kultana Fragrance) - Nicole Halperin
2. Phrag. Petite Queillette - Wangqu Liu

Homegrown

1. Hab. *rhodo*. 'Brilliant' JC/AOS - Bob Travers
2. Tie: Pot. (Mem. Irene Pei x Star Fire) - Robin Neukam
Cym. Cumberland Blues - Luis Molina
3. Tie: Ons. Wildcat 'Yellow King' - Kathi Jackson
Rlc. Prada Green Deluxe - Bob Johnston

Greenhouse

1. Pot. Burana Beauty - Craig Taborsky
2. Bulb. (*longissimum* x *pingtungense*) - Clark Riley

Cattleya

1. Bc. Chesty Puller 'Tucan' - Bob Johnston
2. Tie: Blc. Golden Chieftan 'Akuki' - Chris Zajac
Blc. Goldenzelle 'Lemon Chiffon' - Eric Wiles
3. Blc. Yingluck Smile 'Endless Rain' - Robin Neukam

Phalaenopsis

1. Phal. Anthura Tulcan - Wangqu Liu
2. Tie: Phal. Noid - Amanda Gallegos
Phal. Queen Beer - Chris Zajac
3. Tie: Phal. Noid Pale Green - Michael Lado
Phal. Noid - Maria Zickhur

Paphiopedilum

1. Phrag. Olaf Gruss - Mai Conaway
2. Tie: Phrag. Cardinale 'Wilcox' - Marilyn Lauffer
Paph. Hawaiian Tea 'Susan J' AM/AOS - Bob Travers
Phrag. Ice Princess - Wangqu Liu
3. Tie: Phrag. Glen Decker - Joel Graham
Phrag. Don Wimble - Chris Zajac

Dendrobium

1. Den. Blue Twinkle - Chris Zajac
2. Den. Cherry Song - Sarah Hurdal
3. Den. Genting Royal - Luis Molina

Oncidium

1. Psy. Kalihi 'Big' - Laura Sobelman
2. Tie: Bllra. Ysabella 'Luner Eclipse' - Luis Molina
Ons. Wildcat 'Yellow King' - Wanda Kuhn
3. Tie: Alcra. Hilo Ablaze - Todd Jackson
Onc. Sunkissed 'Butter Cup' - Chris Zajac

Miscellaneous Hybrid

1. Masd. Redwing 'Harford' AM/AOS - Robin Neukam
2. Vnps. Columnari 'Merlot' - Eric Wiles
3. Tie: V. Princess Mikasa 'Blue' - Fay Citerone
Hab. Galah - Sarah Hurdal

Species

1. Cyn. *villosa* - Sarah Hurdal
2. Tie: Mycdm. *venustum* - Eric Wiles
Epi. *porpax* - Brenda Logan
3. Pls. *halbingeri* - David Smith

Miniature

1. Pls. *repens* - David Smith
2. Tie: Tsx. *blaisdellii* - Brenda Logan
Sl. Pink Pearl 'Matt' - Wangqu Liu
3. Masd. Copper Angel 'Orange' - Eric Wiles

First Bloom

1. Pect. Flight Risk - Sarah Hurdal
2. L. *alaori* - Chris Zajac

Fragrance

1. C. *walkeriana* v. *coerulea* - Brenda Logan
2. V. Charm 'Blue Pacific' - Craig Taborsky
3. Tie: Blc. Crispin Rosales x Lc. Irene Finney - Bob Johnston
Brsdm. Golden Gamine 'White Knight' - Wanda Kuhn

Wow again! 115 blooming plants on this show table, we are now several meetings deep exceeding one hundred plants on the show table, and we are just beaming with pride! You make this happen and it's a joy to behold! The judges' choice for the evening went to the Phalaenopsis Anthura Tulcan brought in by Wangqu Liu. Judges for the evening were Kathi Jackson, Bob Johnston and Marc Kiriou with some pinch hitting from Mai Conaway and Laura Sobelman. Exhibitors not mentioned in placings above were Jill Allen, Courtney Bounds, Diane Elam, John Heinbokel, Michael Keller, Joy Marlowe, Jason Overgard, Barbara Pralle, Sarah Spence, Kathleen Spicer, Phoung Tran and Rich Kaste. There were 24 memberships exhibiting on this show table, and that's not counting virtual!

Judges' Choice for the evening went to the Phalaenopsis Anthura Tulcan brought in by Wangqu Liu.



MOS Newsletter

Published 10 months per year September through June.
Articles due the 26th of the month.

newsletter@marylandorchids.org

All are welcome to contribute.

MOS MEETINGS 3rd Thursday of the Month

Woodbrook Church 25 Stevenson Lane Baltimore, MD 21212
Show Table setup begins at 7 p.m., judging at 7:30 p.m.
The Education Corner and Library open at 7:15 p.m.
The program commences at 8 p.m. and adjourns at approximately 9:30 p.m. Members may also attend via Zoom

Officers and Committee Chairs

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MOS Needs You!
Please Volunteer to help on a Committee

www.marylandorchids.org

[Maryland Orchid Society | Facebook](#)

In case you are wondering what we do and would like to help.

HOSPITALITY→ Hand out door prize tickets (use count for attendance), write down door prize plant, auction plants and winners. Submit to Newsletter Chair. **Time Required:** Once per month for meeting duration + 1 to 2 hours to write up for newsletter.

HOUSE→ Reposition table and chairs in hall before meeting. Set out show table category signs, dividers and entry forms. Return hall to how it was found after meeting. **Time Required:** 30 minutes before meeting starts and after meeting ends once per month.

SUNSHINE→ Thank You Notes, Get Well, Sympathy, Congratulations, etc. cards. **Time Required:** sporadic about 1 hour/month.